



January 28, 2010

REGULAR MEETING CANCELLATION
AND
CALL AND NOTICE OF A SPECIAL MEETING
OF THE
FINANCE AND ADMINISTRATION COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

The regular meeting of the Finance and Administration Committee scheduled for Monday, February 1, 2010, at 10:30 a.m. (or immediately following the conclusion of the special Airport Authority meeting) at Bob Hope Airport has been cancelled.

NOTICE is hereby given that a special meeting of the Finance and Administration Committee will be held Tuesday, February 2, 2010, at 8:30 a.m., in the Burbank Room of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

SPECIAL MEETING
OF THE
FINANCE AND ADMINISTRATION COMMITTEE

Burbank Room
Tuesday, February 2, 2010
8:30 A.M.

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Public Comment
2. Approval of Minutes
 - a. January 8, 2010 [See page 1]
 - b. January 19, 2010 [See page 4]
3. Items for Discussion
 - a. December 2009 Treasurer's Report [See page 8]

The December 2009 Treasurer's Report is included in the agenda packet.

- b. Airport Authority's Investment Portfolios

No staff report is attached. Columbia Management Advisors, LLC ("CMA"), the Authority's investment portfolio manager, will discuss with the Committee the Authority's investment portfolios.

c. FY 2010/2011 Budget Development

No staff report is attached. Staff will discuss with the Committee the proposed budget schedule for development of the FY 2010/2011 budget.

d. Regional Intermodal Transportation Center/Consolidated Rental Car Facility Pro Forma

No staff report is attached. Staff will discuss with the Committee a preliminary pro forma budget for the proposed RITC/ConRac Facility.

4. Pending Items

[See page 27]

Staff will discuss the attached list of pending Committee items with the Committee.

5. Other Contracts and Leases and Capital Projects

6. Closed Session

a. Conference with Legal Counsel – Existing Litigation
(California Government Code Section 54956.9(a))

- 1) Name of Case: In the Matter of the Application Between Burbank-Glendale-Pasadena Airport Authority, Request for Variance, Before the Department of Transportation, Division of Aeronautics
- 2) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC047664)

b. Conference with Legal Counsel – Anticipated Litigation

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): eight potential cases. One case: Los Angeles World Airports Van Nuys Noisier Aircraft Phaseout Project. One case: Keswick Street Vacation. One case: Securitech contract. One case: Delta Fire contract.
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): five potential cases. Facts and Circumstances: Notice of Violation from South Coast Air Quality Management District (No. P 54104); Stephanian Claim; La Barre Claim; Honeywell Monitoring Well Request; Environmental Protection Agency Second Interim Record of Decision for North Hollywood Operable Unit

- 2) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Federal Express; Million Air
 Under Negotiation: Price; Terms of Payment
- 3) Property: Bob Hope Airport Leasehold
 Authority Negotiator: Executive Director
 Negotiating Parties: Paradies Shops, Inc.
 Under Negotiation: Price and Terms of Payment
- 4) Property: B-6 Property
 Authority Negotiator: Executive Director
 Negotiating Parties: City of Burbank; City of Glendale; State of California
 Under Negotiation: Price and Terms of Payment
- 5) Property: APN Number 2466-016-801
 Authority Negotiator: Executive Director
 Negotiating Parties: Union Pacific
 Under Negotiation: Price and Terms of Payment

d. Threat to Public Services or Facilities
 (California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

e. Public Employee Performance Evaluation
 (California Government Code Section 54957 (b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

7. Adjournment