



March 4, 2010

CALL AND NOTICE OF A SPECIAL MEETING
OF THE FINANCE & ADMINISTRATION COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a special meeting of the Finance & Administration Committee will be held Monday, March 8, 2010, at 10:30 a.m. (or immediately following the conclusion of the special Airport Authority meeting) in the Burbank Room of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

SPECIAL MEETING
OF THE
FINANCE AND ADMINISTRATION COMMITTEE

Burbank Room
Monday, March 8, 2010
10:30 A.M. or Immediately Following
The Conclusion of the Special
Airport Authority Meeting

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Public Comment
2. Approval of Minutes
 - a. February 16, 2010 [See page 1]
3. Treasurer's Report – January 2010 [See page 4]

The January 2010 Treasurer's Report is included in the agenda packet.

4. Items for Information
 - a. Preliminary Finance Plan
Regional Intermodal Transportation Center

No staff report is attached. Staff will update the Committee on the latest assumptions and projection(s) to the revised preliminary plan of finance for the proposed RITC/Consolidated Rental Car Facility.

full Commission to authorize Staff to execute a work order in the not-to-exceed amount of \$20,000 to RMA Group to provide material testing and inspection services. Finally, Staff seeks approval of an approximate 10% contingency in the amount of \$28,000 to permit Staff to authorize any necessary changes in the scope of the project.

4. Main Airport Entrance Sign

- Staff Report Attached

[See Page 6]

Several Commissioners have inquired about adding to or changing the overhead main Airport entrance sign to read "Thanks for the Memory" in recognition of Airport namesake Bob Hope. The estimated cost would be approximately \$2,000 to make such modifications. Staff seeks Committee direction as to whether or not to pursue the proposed change.

5. January 2010 Passenger Statistics and February 2010 Parking Revenue

No staff report is attached. Staff will discuss the January 2010 passenger statistics and the estimated February 2010 parking revenue with the Committee.

6. Other Contracts and Leases and Capital Projects

7. Closed Session

a. Conference with Legal Counsel – Existing Litigation
(California Government Code Section 54956.9(a))

- 1) Name of Case: In the Matter of the Application Between Burbank-Glendale-Pasadena Airport Authority, Request for Variance, Before the Department of Transportation, Division of Aeronautics
- 2) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al.
(Case No. EC047664)

b. Conference with Legal Counsel – Anticipated Litigation

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): eight potential cases. One case: Los Angeles World Airports Van Nuys Noisier Aircraft Phaseout Project. One case: Keswick Street Vacation. One case: Securitech contract. One case: Delta Fire contract.
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): five potential cases. Facts and Circumstances: Notice of Violation from South Coast Air Quality Management District (No. P 54104); Stephanian Claim; La Barre Claim; Honeywell Monitoring Well Request; Environmental Protection Agency Second Interim Record of Decision for North Hollywood Operable Unit

c. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental
Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Federal Express
Under Negotiation: Price and Terms of Payment
- 3) Property: B-6 Property
Authority Negotiator: Executive Director
Negotiating Parties: City of Burbank; City of Glendale; State of California
Under Negotiation: Price and Terms of Payment
- 4) Property: APN Number 2466-016-801
Authority Negotiator: Executive Director
Negotiating Parties: Union Pacific
Under Negotiation: Price and Terms of Payment
- 5) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Legacy Aviation, LLC
Under Negotiation: Price and Terms of Payment
- 6) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Alaska Airlines; American Airlines; JetBlue Airways; SkyWest Airlines; Southwest Airlines; US Airways
Under Negotiation: Price and Terms of Payment
- 7) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Alliance Airport Advertising; AT&T; KABC; T-Mobile; Verizon
Under Negotiation: Price and Terms of Payment

d. Threat to Public Services or Facilities
(California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

e. Public Employee Performance Evaluation
(California Government Code Section 54957 (b))

1) Title: Executive Director

2) Title: Senior Deputy Executive Director

f. Public Employee Discipline/Dismissal/Release
(California Government Code Section 54957)

8. Adjournment