



April 16, 2010

CALL AND NOTICE OF A REGULAR MEETING
OF THE OPERATIONS AND DEVELOPMENT COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Operations and Development Committee will be held Monday, April 19, 2010, at 8:30 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, CA 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE

Burbank Room
Monday, April 19, 2010
8:30 A.M.

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Public Comment
2. Approval of Minutes
 - a. April 5, 2010 **[See page 1]**
3. Contracts and Leases
 - a. Briles Wing and Helicopter, Inc.
Helicopter flight Instructor Operating Agreement
 - Staff Report Attached **[See Page 4]**

Staff seeks an Operations and Development Committee recommendation to the full Commission for approval of a month-to-month Helicopter Flight Instruction Operating Agreement with Briles Wing and Helicopter, Inc. A copy of the proposed Operating Agreement is included with the staff report.

- b. Peer Review Consultant Selection by City of Burbank and Geotechnical Report for the Regional Intermodal Transportation Center

- Staff Report Attached

[See Page 36]

Staff seeks an Operations and Development Committee (“Committee”) recommendation to the full Commission to authorize Staff to deposit \$150,000 with the City of Burbank (“City”) to cover the estimated costs that the City will incur in providing Building Code-required peer review of the Authority’s proposed Regional Intermodal Transportation Center (“RITC”). Staff also seeks a Committee recommendation to the Authority to authorize a change order in the amount of \$84,300 to Ninyo & Moore to complete a City-required geotechnical report to support the schedule for plan check of the RITC project.

- c. Implementation of Digital Video Surveillance System, Phase III

- Staff Report Attached

[See Page 47]

The Burbank-Glendale-Pasadena Airport Authority (“Authority”), in conjunction with FocusMicro, has completed the first and second phase of the installation of the Digital Video Surveillance System (“DVSS”) with state-of-the-art digital viewing and recording. This system replaced the previous inadequate, leased, analog closed circuit television system, and enhanced overall surveillance coverage.

Staff now seeks a recommendation from the Operations and Development Committee to the full Commission authorizing Staff to issue a sole-source purchase order for \$125,000 to FocusMicro to implement the third phase of the DVSS system installation. Staff is also requesting the authorization of a 10% contingency in the amount of \$12,500 to address any unforeseen field conditions that may occur in order to complete the installation.

4. Items for Information

- a. Update to Noise Mitigating Developments

No staff report is attached. In response to Commissioner Holden’s request, Staff will provide an update regarding further publicizing other noise mitigation developments.

- b. Parking Management Services Agreement with Central Parking System Inc., Second Extension Option

No staff report is attached. Staff will update the Committee regarding the second one-year option to extend the Authority’s agreement with Cental Parking System, Inc. Option No. 2 would

extend the Agreement with CPS for the period July 1, 2010, through June 30, 2011, subject to CPS satisfactorily meeting all contractual obligations during the first-year extension period.

5. Other Contracts and Leases and Capital Projects

6. Closed Session

a. Conference with Legal Counsel – Existing Litigation
(California Government Code Section 54956.9(a))

- 1) Name of Case: In the Matter of the Application Between Burbank-Glendale-Pasadena Airport Authority, Request for Variance, Before the Department of Transportation, Division of Aeronautics
- 2) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC047664)
- 3) Name of Case: La Barre v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC052254)
- 4) Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Lockheed Martin Corporation (Case No. CV012392)

b. Conference with Legal Counsel – Anticipated Litigation

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): nine potential cases. One case: Keswick Street Vacation. One case: Securitech contract. One case: Delta Fire contract.
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): five potential cases. Facts and Circumstances: Notice of Violation from South Coast Air Quality Management District (No. P 54104); Stephanian Claim; La Barre Claim; Honeywell Monitoring Well Request; Environmental Protection Agency Second Interim Record of Decision for North Hollywood Operable Unit

c. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental
Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Federal Express
Under Negotiation: Price and Terms of Payment

- 3) Property: B-6 Property
 Authority Negotiator: Executive Director
 Negotiating Parties: City of Burbank; City of Glendale; State of California
 Under Negotiation: Price and Terms of Payment
- 4) Property: APN Number 2466-016-801
 Authority Negotiator: Executive Director
 Negotiating Parties: Union Pacific
 Under Negotiation: Price and Terms of Payment
- 5) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Legacy Aviation, LLC
 Under Negotiation: Price and Terms of Payment
- 6) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Alaska Airlines; American Airlines; JetBlue Airways;
 SkyWest Airlines; Southwest Airlines; US Airways
 Under Negotiation: Price and Terms of Payment
- 7) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Alliance Airport Advertising; AT&T; KABC; T-Mobile;
 Verizon
 Under Negotiation: Price and Terms of Payment
- 8) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Ameriflight LLC
 Under Negotiation: Price and Terms of Payment
- 9) Property: Hollyona Property
 Authority Negotiator: Executive Director
 Negotiating Parties: City of Burbank
 Under Negotiation: Price and Terms of Payment

d. Threat to Public Services or Facilities
 (California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

e. Public Employee Performance Evaluation
 (California Government Code Section 54957 (b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

7. Adjournment