



October 15, 2010

CALL AND NOTICE OF A REGULAR MEETING  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, October 18, 2010, at 9:00 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY  
Regular Meeting of Monday, October 18, 2010  
9:00 A.M.

*NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:*

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.*
- *Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.*

*Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.*

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*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.*

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. PRESENTATIONS
  - a. Airport Council International-North America  
Commissioners' Committee Scholarship Award

**[No Staff Report]**

5. CONSENT CALENDAR

a. Committee Reports (For Note and File)

1) Operations and Development Committee

(i) September 7, 2010

***[See page 1]***

2) Finance and Administration Committee

(i) September 7, 2010

***[See page 6]***

3) Legal, Government and Environmental Affairs Committee

(i) September 8, 2010

***[See page 15]***

b. Commission Minutes (For Approval)

1) September 20, 2010

***[See page 19]***

2) October 4, 2010

***[See page 33]***

6. ITEMS FOR COMMISSION APPROVAL

a. Award of Contract, Project Number E10-27  
Airfield Pavement Repairs

***[See page 43]***

b. Approval to Implement Black Diamond Two-Week and  
Monthly Memberships

***[See page 46]***

c. Resolution No. 438, a Resolution of the  
Burbank-Glendale-Pasadena Airport Authority  
Opposing Proposition 23

***[See page 54]***

7. ITEMS FOR COMMISSION INFORMATION

a. Fiscal Year 2009/2010 Financial Budget  
Performance Review

***[See page 62]***

b. Parking Lot Utilization

***[No Staff Report]***

c. Metrolink Shuttle Ridership Update

***[No Staff Report]***

d. Airline Schedule Analysis

***[See page 67]***

e. Inauguration of Bob Hope Airport Online Newsletter

***[No Staff Report]***

8. CLOSED SESSION

a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(California Government Code Section 54956.9(a))

- 1) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al.  
(Case No. EC047664)
- 2) Name of Case: La Barre, Allstate Insurance Co. v. Burbank-Glendale-Pasadena  
Airport Authority et al. (Case No. EC052254)
- 3) Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Lockheed Martin  
Corporation (Case No. CV012392)
- 4) Name of Case: Madriff Corporation, dba Delta Fire Protection & Equipment v.  
Burbank-Glendale-Pasadena Airport Authority et al. (Case No. BC443540)
- 5) Name of Case: Carey v. Burbank-Glendale-Pasadena Airport Authority (Case  
No. ADJ Unassigned (Worker's Compensation Appeals Board))

b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): seven  
potential cases. One case: Keswick Street Vacation. One case: Noise Variance  
Application to Department of Transportation, Division of Aeronautics.
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)):  
three potential cases. Facts and Circumstances: Stephanian Claim; Environmental  
Protection Agency Second Interim Record of Decision for North Hollywood Operable  
Unit; Michael August Incident

c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car;  
Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car  
Rental  
Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Federal Express  
Under Negotiation: Price and Terms of Payment
- 3) Property: B-6 Property  
Authority Negotiator: Executive Director  
Negotiating Parties: City of Burbank; City of Glendale; State of California  
Under Negotiation: Price and Terms of Payment

- 4) Property: APN Number 2466-016-801  
 Authority Negotiator: Executive Director  
 Negotiating Parties: Union Pacific  
 Under Negotiation: Price and Terms of Payment
- 5) Property: Bob Hope Airport Leaseholds  
 Authority Negotiator: Executive Director  
 Negotiating Parties: Legacy Aviation, LLC  
 Under Negotiation: Price and Terms of Payment
- 6) Property: Bob Hope Airport Leaseholds  
 Authority Negotiator: Executive Director  
 Negotiating Parties: Ameriflight LLC  
 Under Negotiation: Price and Terms of Payment
- 7) Property: Hollyona Property  
 Authority Negotiator: Executive Director  
 Negotiating Parties: City of Burbank  
 Under Negotiation: Price and Terms of Payment
- 8) Property: Bob Hope Airport Leaseholds  
 Authority Negotiator: Executive Director  
 Negotiating Parties: U. S. Department of Justice, General Services  
 Administration  
 Under Negotiation: Price and Terms of Payment
- 9) Property: Bob Hope Airport Leaseholds  
 Authority Negotiator: Executive Director  
 Negotiating Parties: Million Air Burbank LLC  
 Under Negotiation: Price and Terms of Payment
- 10) Property: Bob Hope Airport Leaseholds  
 Authority Negotiator: Executive Director  
 Negotiating Parties: Bob Hope Legacy  
 Under Negotiation: Price and Terms of Payment

d. THREAT TO PUBLIC SERVICES OR FACILITIES  
 (California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

e. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
 (California Government Code Section 54957 (b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

9. ADJOURNMENT

## COMMISSION NEWSLETTER

October 18, 2010

*[Regarding agenda items]*

### 4. PRESENTATIONS

- a. AIRPORT COUNCIL INTERNATIONAL–NORTH AMERICA COMMISSIONERS' COMMITTEE SCHOLARSHIP AWARD – Commissioner Lombardo, who serves as Vice Chairman of the Commissioners' Committee of Airports Council International-North America (ACI-NA), will present a Commissioners' Committee Scholarship Award of \$2,500 to California State University, Los Angeles, graduate student Michael Hoffner. The Commissioners' Committee Scholarship is designed to encourage and promote excellence in the educational areas necessary for effective airport management or operation. Mr. Hoffner was one of four scholarship recipients announced by ACI-NA at its annual conference in Pittsburgh last month and is currently pursuing a master's degree in Public Administration while working as the Airport Superintendent of Operations for Los Angeles International Airport.

### 5. CONSENT CALENDAR

*(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)*

- a. COMMITTEE REPORTS – Approved minutes of the following committee meetings are included in the agenda packet for information: September 7, 2010, Operations and Development Committee; September 7, 2010, Finance and Administration Committee; and September 8, 2010, Legal, Government and Environmental Affairs Committee.
- b. COMMISSION MINUTES – SEPTEMBER 20, 2010, AND OCTOBER 4, 2010 – The draft minutes of these meetings are attached for Commission review and approval.

### 6. ITEMS FOR COMMISSION APPROVAL

- a. AWARD OF CONTRACT, PROJECT NUMBER E10-27, AIRFIELD PAVEMENT REPAIRS – A staff report is included in the agenda packet. At the October 4, 2010, meeting of the Operations and Development Committee, the Committee voted unanimously (3–0) to recommend to the Authority that it (1) award a construction contract in the amount of \$223,720 to SAEICO, Inc. for airfield pavement repairs, including crack-fill, sealcoat and joint repair; and (2) approve an approximate 10% contingency in the amount of \$22,000 to permit Staff to authorize any necessary changes in the scope of the project.
- b. APPROVAL TO IMPLEMENT BLACK DIAMOND TWO-WEEK AND MONTHLY MEMBERSHIPS – A staff report is included in the agenda packet. At its August 16, 2010, meeting the Operations and Development Committee unanimously recommended (3–0) that the Authority authorize Staff to implement new monthly and

two-week Black Diamond membership options as detailed in the staff report as well as the acquisition of approximately \$8,500 in additional revenue control equipment.

- c. RESOLUTION NO. 438, A RESOLUTION OF THE BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY OPPOSING PROPOSITION 23 – A staff report is included in the agenda packet. Staff brings to the Authority a Legal, Government and Environmental Affairs Committee recommendation for its consideration of proposed Resolution No. 438 opposing Proposition 23, otherwise known as the “California Jobs Initiative.”

## 7. ITEMS FOR COMMISSION INFORMATION

- a. FISCAL YEAR 2009/2010 FINANCIAL BUDGET PERFORMANCE REVIEW – A staff report is included in the agenda packet. The Burbank-Glendale-Pasadena Airport Authority (Authority) vigilantly monitors the actual financial performance against the approved budget to determine if the financial performance is within the parameters set forth in the annual Budget Resolution. Adoption of a formal year-end budget amendment by the Authority is not required this year as the FY 2009/2010 (FY 2010) financial performance was within the approved budget expenditure appropriations by major category (i.e., Operations and Maintenance, Facility Improvement Program) with overall operating revenues exceeding the planned budget. This staff report presents for Commission information the FY 2010 budget performance review documents, which detail by line item the actual expenditures incurred during the fiscal year as compared to the approved budget appropriations.
- b. PARKING LOT UTILIZATION – No staff report is attached. At the request of the Commission, Staff has prepared a presentation that shows the number of transactions in each of the parking lots over a 15-month time period.
- c. METROLINK SHUTTLE RIDERSHIP UPDATE – No staff report is attached. Staff will update the Commission on the Airport Authority’s complimentary van shuttle service to and from the downtown Burbank train station and Bob Hope Airport.
- d. AIRLINE SCHEDULE ANALYSIS – Included in the agenda packet for noting and filing is a schedule analysis reflecting operation and equipment changes for US Airways and the effect of the change in the noise impact area.
- e. INAUGURATION OF BOB HOPE AIRPORT ONLINE NEWSLETTER – No staff report is attached. Staff will present a review of the newly released Bob Hope Airport Online Newsletter, which was sent via email to 1,400 parties who have voiced interest in keeping abreast of news at the airport.

*[Regarding non-agenda items]*

## CORRESPONDENCE

September 21, 2010, thank-you letter to Gerard J. Arpey, Chairman and CEO, American Airlines, Inc.