



November 12, 2010

CALL AND NOTICE OF A REGULAR MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Finance and Administration Committee will be held Monday, November 15, 2010, at 10:30 a.m. (or immediately following the conclusion of the regular Airport Authority meeting), in the Burbank Room of the Bob Hope Airport, 2627 Hollywood Way, Burbank, CA 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
FINANCE AND ADMINISTRATION COMMITTEE

Burbank Room
Monday, November 15, 2010
10:30 A.M. or Immediately Following
The Conclusion of the Regular
Airport Authority Meeting

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Public Comment
2. Approval of Minutes
 - a. November 1, 2010 **[See page 1]**
3. Contracts and Leases
 - a. Conditional Consents to Assignments of Leases
Budget Rent A Car System, Inc.
 - Staff Report Attached **[See page 4]**

Budget Rent A Car System, Inc. desires to assign its Nonexclusive Automobile Rental Lease and Concession Agreement and its Month-to-Month Lease for overflow parking at the Bob Hope Airport to Beverly Star, Inc., dba Budget Rent A Car of Beverly Hills. Staff seeks a Finance and Administration Committee recommendation to the Commission seeking approval to the Assignments and Assumption of Leases between the two companies.

b. Conditional Consent to Assignment of Lease
24/7 Studio Equipment, Inc.

- Staff Report Attached

[See page 9]

24/7 Studio Equipment, Inc. desires to assign its Lease Agreement with the Burbank-Glendale-Pasadena Airport Authority to the Hertz Equipment Rental Corporation. Staff seeks a Finance and Administration Committee recommendation to the Commission seeking approval to the Conditional Consent to the Assignment of Lease.

4. Owner Controlled Insurance Program

- Staff Report Attached

[See page 12]

On September 20, 2010, the Commission authorized the engagement of Aon Risk Services West, Inc. (Aon), the retail brokering and risk management services arm of Aon Corporation, to administer an Owner Controlled Insurance Program (OCIP) for the management and construction of the Regional Intermodal Transportation Center (RITC) project. Aon has indicated that the condition of the current insurance market provides an opportunity for the Authority to bind a three-year OCIP at favorable rates prior to the close of the calendar year. Accordingly, Staff seeks a Finance and Administration Committee recommendation to the Commission for authorization to Staff for the negotiation and implementation of a comprehensive OCIP (including Builder's Risk, Earthquake, Owners Protective Professional Indemnity and Contractors Pollution Liability), with estimated premiums in the range of \$4.5 million to \$5 million for the RITC and several other defined capital improvement projects.

5. Resolution No. 439

A Resolution of the Burbank-Glendale-Pasadena Airport Authority
Modifying the Bob Hope Airport Rental Car Customer Facility Charge and
Repealing Resolution No. 429

- Staff Report Attached

[See page 14]

Staff seeks a Finance and Administration Committee recommendation to the Authority for the adoption of the attached Resolution No. 439. The Resolution modifies the existing Customer Facility Charge (CFC) currently being collected from rental car companies serving the Airport, effective February 1, 2011, to make the rate \$6 per rental transaction day and to eliminate the November 30, 2011, sunset date.

6. Other Contracts and Leases and Capital Projects

7. Pending Items

[See page 19]

Staff will discuss the attached list of pending Committee items with the Committee.

8. Closed Session

a. Conference with Legal Counsel – Existing Litigation
(California Government Code Section 54956.9(a))

- 1) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC047664)
- 2) Name of Case: La Barre, Allstate Insurance Co. v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC052254)
- 3) Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Lockheed Martin Corporation (Case No. CV012392)
- 4) Name of Case: Madriff Corporation, dba Delta Fire Protection & Equipment v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. BC443540)
- 5) Name of Case: Carey v. Burbank-Glendale-Pasadena Airport Authority (Case No. ADJ Unassigned (Worker's Compensation Appeals Board))
- 6) Name of Case: August v. City of Burbank et al. (Case No. EC054119)

b. Conference with Legal Counsel – Anticipated Litigation

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): seven potential cases. One case: Keswick Street Vacation. One case: Noise Variance Application to Department of Transportation, Division of Aeronautics
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): two potential cases. Facts and Circumstances: Stephanian Claim; Environmental Protection Agency Second Interim Record of Decision for North Hollywood Operable Unit

c. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental
Under Negotiation: Price and Terms of Payment

- 2) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Federal Express
 Under Negotiation: Price and Terms of Payment
- 3) Property: B-6 Property
 Authority Negotiator: Executive Director
 Negotiating Parties: City of Burbank; City of Glendale; State of California
 Under Negotiation: Price and Terms of Payment
- 4) Property: APN Number 2466-016-801
 Authority Negotiator: Executive Director
 Negotiating Parties: Union Pacific
 Under Negotiation: Price and Terms of Payment
- 5) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Legacy Aviation, LLC
 Under Negotiation: Price and Terms of Payment
- 6) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Ameriflight LLC
 Under Negotiation: Price and Terms of Payment
- 7) Property: Hollyona Property
 Authority Negotiator: Executive Director
 Negotiating Parties: City of Burbank
 Under Negotiation: Price and Terms of Payment
- 8) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: U. S. Department of Justice, General Services
 Administration
 Under Negotiation: Price and Terms of Payment
- 9) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Million Air Burbank LLC
 Under Negotiation: Price and Terms of Payment
- 10) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Bob Hope Legacy
 Under Negotiation: Price and Terms of Payment

d. Threat to Public Services or Facilities
 (California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

e. Public Employee Performance Evaluation
(California Government Code Section 54957 (b))

1) Title: Executive Director

2) Title: Senior Deputy Executive Director

9. Adjournment