



November 12, 2010

CALL AND NOTICE OF A REGULAR MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, November 15, 2010, at 9:00 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
Regular Meeting of Monday, November 15, 2010
9:00 A.M.

NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. CONSENT CALENDAR
 - a. Committee Reports (For Note and File)
 - 1) Operations and Development Committee
 - (i) October 18, 2010

[See page 1]

- 2) Finance and Administration Committee
 - (i) October 18, 2010 **[See page 3]**
- 3) Legal, Government and Environmental Affairs Committee
 - (i) October 6, 2010 **[See page 5]**
 - (ii) October 20, 2010 **[See page 7]**
- b. Commission Minutes (For Approval)
 - 1) November 1, 2010 **[See page 12]**
- c. Treasurer's Report
 - 1) September 2010 **[See page 20]**
- d. Application for Public Easement Dedication to the City of Burbank **[See page 39]**
- 5. ITEMS FOR COMMISSION APPROVAL
 - a. Award of Contract, Project Number E10-24 Residential Acoustical Treatment Program Module 12.4 **[See page 43]**
 - b. Renewal of Three-year Agreement with Dunbar Armored, Inc., for the Rental of Parking Operation Safes and Cash Pickup and Delivery Service **[See page 46]**
 - c. Authority Membership in The Transit Coalition and RailPAC **[See page 48]**
 - d. Request for Qualifications for Public Relations Services in Support of Comprehensive Airport Outreach **[See page 54]**
- 6. CLOSED SESSION
 - a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (California Government Code Section 54956.9(a))
 - 1) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC047664)
 - 2) Name of Case: La Barre, Allstate Insurance Co. v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC052254)
 - 3) Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Lockheed Martin Corporation (Case No. CV012392)

- 4) Name of Case: Madriff Corporation, dba Delta Fire Protection & Equipment v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. BC443540)
- 5) Name of Case: Carey v. Burbank-Glendale-Pasadena Airport Authority (Case No. ADJ Unassigned (Worker's Compensation Appeals Board))
- 6) Name of Case: August v. City of Burbank et al. (Case No. EC054119)

b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): seven potential cases. One case: Keswick Street Vacation. One case: Noise Variance Application to Department of Transportation, Division of Aeronautics
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): two potential cases. Facts and Circumstances: Stephanian Claim; Environmental Protection Agency Second Interim Record of Decision for North Hollywood Operable Unit

c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental
 Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Federal Express
 Under Negotiation: Price and Terms of Payment
- 3) Property: B-6 Property
 Authority Negotiator: Executive Director
 Negotiating Parties: City of Burbank; City of Glendale; State of California
 Under Negotiation: Price and Terms of Payment
- 4) Property: APN Number 2466-016-801
 Authority Negotiator: Executive Director
 Negotiating Parties: Union Pacific
 Under Negotiation: Price and Terms of Payment
- 5) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Legacy Aviation, LLC
 Under Negotiation: Price and Terms of Payment

- 6) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Ameriflight LLC
 Under Negotiation: Price and Terms of Payment
- 7) Property: Hollyona Property
 Authority Negotiator: Executive Director
 Negotiating Parties: City of Burbank
 Under Negotiation: Price and Terms of Payment
- 8) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: U. S. Department of Justice, General Services
 Administration
 Under Negotiation: Price and Terms of Payment
- 9) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Million Air Burbank LLC
 Under Negotiation: Price and Terms of Payment
- 10) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Bob Hope Legacy
 Under Negotiation: Price and Terms of Payment

d. THREAT TO PUBLIC SERVICES OR FACILITIES
 (California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

e. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 (California Government Code Section 54957 (b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

7. ADJOURNMENT

COMMISSION NEWSLETTER

November 15, 2010

[Regarding agenda items]

4. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. COMMITTEE REPORTS – Approved minutes of the following committee meetings are included in the agenda packet for information: October 18, 2010, Operations and Development Committee; October 18, 2010, Finance and Administration Committee; and October 6, 2010, and October 20, 2010, Legal, Government and Environmental Affairs Committee.
- b. COMMISSION MINUTES – NOVEMBER 1, 2010 – The draft minutes of this meeting are attached for Commission review and approval.
- c. TREASURER'S REPORTS – SEPTEMBER 2010 – The Treasurer's Report for September 2010 is included in the agenda packet. The Finance and Administration Committee reviewed the Treasurer's Reports at its November 1, 2010, meeting and recommended that it be noted and filed by the Commission.
- d. APPLICATION FOR PUBLIC EASEMENT DEDICATION TO THE CITY OF BURBANK – This item has been placed on the Authority's agenda subject to review and recommendation by the Operations and Development Committee at its November 15, 2010, meeting immediately prior to the full Authority meeting. Staff seeks authorization from the Authority to allow the Authority President or the Executive Director to execute the attached Application for Public Easement Dedication to the City of Burbank for the purpose of accessing City of Burbank (City) equipment located on the Airport in Parking Lot A.

5. ITEMS FOR COMMISSION APPROVAL

- a. AWARD OF CONTRACT, PROJECT NUMBER E10-24, RESIDENTIAL ACOUSTICAL TREATMENT PROGRAM MODULE 12.4 – A staff report is included in the agenda packet. Module 12.4 acoustically treats 40 condominium residences in a complex located in North Hollywood.

At the November 3, 2010, meeting of the Legal, Government and Environmental Affairs Committee, the Committee voted unanimously (3–0) to recommend to the Authority that it award a contract for RATP Module 12.4 to IMEX Construction and Development, Inc. in the amount of \$683,150, plus authorize an approximate 5% contingency, not to exceed \$34,100, to permit Staff to approve any changes in scope that should arise during the course of construction.

- b. RENEWAL OF THREE-YEAR AGREEMENT WITH DUNBAR ARMORED, INC. FOR THE RENTAL OF PARKING OPERATION SAFES AND CASH PICKUP AND DELIVERY SERVICE – A staff report is included in the agenda packet. At its November 1, 2010, meeting the Finance and Administration Committee voted 2–0 (1 absent) to recommend to the Airport Authority that it authorize Staff to renew the agreement with Dunbar Armored, Inc. (Dunbar) for parking operation safe rental and armored car cash pickup and delivery service for a three-year term in the total amount of \$166,606.20, payable in monthly installments of \$4,627.95.
- c. AUTHORITY MEMBERSHIP IN THE TRANSIT COALITION AND RAILPAC – A staff report is included in the agenda packet. At the November 3, 2010, meeting of the Legal, Government and Environmental Affairs Committee, the Committee agreed unanimously (3–0) to recommend to the Airport Authority (Authority) that it support membership in two transit advocacy organizations—The Transit Coalition and the Rail Passenger Association of California (RailPAC). The Committee recommended that the Authority join The Transit Coalition at the \$1,000 level and RailPAC at the \$500 level.
- d. REQUEST FOR QUALIFICATIONS FOR PUBLIC RELATIONS SERVICES IN SUPPORT OF COMPREHENSIVE AIRPORT OUTREACH – A staff report is included in the agenda packet. At its September 7, 2010, meeting the Authority authorized Staff to circulate a Request for Proposals from qualified public relations firms in support of a comprehensive public outreach effort to address critical airport-related issues. Staff presents the attached Request for Qualifications to the Authority to initiate the process of identifying qualified candidate firms that will then be invited to present a fee-based proposal for further consideration. The recommended goal is to complete the selection process and enter into an agreement with the selected firm as soon as practicable at the beginning of 2011.