



October 29, 2010

CALL AND NOTICE OF A REGULAR MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, November 1, 2010, at 9:00 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
Regular Meeting of Monday, November 1, 2010
9:00 A.M.

NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. CONSENT CALENDAR
 - a. Committee Reports (For Note and File)
 - 1) Operations and Development Committee
 - (i) September 20, 2010

[See page 1]

- (ii) October 4, 2010 **[See page 7]**
 - 2) Finance and Administration Committee
 - (i) September 20, 2010 **[See page 10]**
 - (ii) October 4, 2010 **[See page 12]**
 - 3) Legal, Government and Environmental Affairs Committee
 - (i) September 22, 2010 **[See page 14]**
 - b. Commission Minutes (For Approval)
 - 1) October 18, 2010 **[See page 19]**
 - c. Treasurer's Reports
 - 1) August 2010 **[See page 30]**
 - 2) July 2010 **[See page 48]**
 - d. Continued Public Outreach Effort Seeking Nighttime Noise Relief **[See page 67]**
 - e. Lochard Corporation – Name Change **[See page 69]**
5. ITEMS FOR COMMISSION ACTION
- a. Appointment of Ad Hoc Committee for Police Department Labor Negotiations **[No Staff Report]**
6. ITEMS FOR COMMISSION APPROVAL
- a. Award of Contract, Project Number E10-21 Residential Acoustical Treatment Program Module 12.3 **[See page 75]**
7. ITEMS FOR COMMISSION INFORMATION
- a. Ground Transportation Forum **[No Staff Report]**
 - b. Airline Schedule Analysis **[See page 78]**
 - c. September 2010 Passenger Statistics and Preliminary October 2010 Parking Revenue **[See page 86]**

8. CLOSED SESSION

a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(California Government Code Section 54956.9(a))

- 1) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al.
(Case No. EC047664)
- 2) Name of Case: La Barre, Allstate Insurance Co. v. Burbank-Glendale-Pasadena
Airport Authority et al. (Case No. EC052254)
- 3) Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Lockheed Martin
Corporation (Case No. CV012392)
- 4) Name of Case: Madriff Corporation, dba Delta Fire Protection & Equipment v.
Burbank-Glendale-Pasadena Airport Authority et al. (Case No. BC443540)
- 5) Name of Case: Carey v. Burbank-Glendale-Pasadena Airport Authority (Case
No. ADJ Unassigned (Worker's Compensation Appeals Board))
- 6) Name of Case: August v. City of Burbank et al. (Case No. EC054119)

b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): seven
potential cases. One case: Keswick Street Vacation. One case: Noise Variance
Application to Department of Transportation, Division of Aeronautics
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)):
two potential cases. Facts and Circumstances: Stephanian Claim; Environmental
Protection Agency Second Interim Record of Decision for North Hollywood Operable
Unit

c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car;
Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car
Rental
Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Federal Express
Under Negotiation: Price and Terms of Payment
- 3) Property: B-6 Property
Authority Negotiator: Executive Director
Negotiating Parties: City of Burbank; City of Glendale; State of California
Under Negotiation: Price and Terms of Payment

- 4) Property: APN Number 2466-016-801
 Authority Negotiator: Executive Director
 Negotiating Parties: Union Pacific
 Under Negotiation: Price and Terms of Payment
- 5) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Legacy Aviation, LLC
 Under Negotiation: Price and Terms of Payment
- 6) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Ameriflight LLC
 Under Negotiation: Price and Terms of Payment
- 7) Property: Hollyona Property
 Authority Negotiator: Executive Director
 Negotiating Parties: City of Burbank
 Under Negotiation: Price and Terms of Payment
- 8) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: U. S. Department of Justice, General Services
 Administration
 Under Negotiation: Price and Terms of Payment
- 9) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Million Air Burbank LLC
 Under Negotiation: Price and Terms of Payment
- 10) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Bob Hope Legacy
 Under Negotiation: Price and Terms of Payment

d. **THREAT TO PUBLIC SERVICES OR FACILITIES**
 (California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

e. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 (California Government Code Section 54957 (b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

9. **ADJOURNMENT**

COMMISSION NEWSLETTER

November 1, 2010

[Regarding agenda items]

4. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. COMMITTEE REPORTS – Approved minutes of the following committee meetings are included in the agenda packet for information: September 20, 2010, and October 4, 2010, Operations and Development Committee; September 20, 2010, and October 4, 2010, Finance and Administration Committee; and September 22, 2010, Legal, Government and Environmental Affairs Committee.
- b. COMMISSION MINUTES – OCTOBER 18, 2010 – The draft minutes of this meeting are attached for Commission review and approval.
- c. TREASURER'S REPORTS – AUGUST 2010 AND JULY 2010 – The Treasurer's Reports for August 2010 and July 2010 are included in the agenda packet. The Finance and Administration Committee reviewed the Treasurer's Reports at its October 18, 2010, meeting and recommended that they be noted and filed by the Commission.
- d. CONTINUED PUBLIC OUTREACH EFFORT SEEKING NIGHTTIME NOISE RELIEF – A staff report is included in the agenda packet. At the October 20, 2010, meeting of the Legal, Government and Environmental Affairs Committee, the Committee voted 2–0 (1 absent) to recommend to the Authority that it direct Staff to increase an existing purchase order with Cooper Communications, Inc. (Cooper) in the amount of \$33,875. This increase would permit Cooper to continue supporting the Authority's proposed public outreach efforts seeking nighttime noise relief for an additional three-month period.
- e. LOCHARD CORPORATION – NAME CHANGE – A staff report is included in the agenda packet. At the October 20, 2010, meeting of the Legal, Government and Environmental Affairs Committee, the Committee voted 2–0 (1 absent) to recommend to the Authority approval of separate first amendments (copies included with the staff report) to the agreements recently entered into with Lochard Corporation for the acquisition and installation of a replacement Noise & Flight Track Monitoring System and a separate five-year contract for Extended Warranty and Maintenance. These amendments reflect a name change only from Lochard Corporation to Brüel & Kjaer EMS, Inc. No material changes in the agreements accompany this name change.

5. ITEMS FOR COMMISSION ACTION

- a. APPOINTMENT OF AD HOC COMMITTEE FOR POLICE DEPARTMENT LABOR NEGOTIATIONS – No staff report is attached. The purpose of this agenda item is to give the Commission an opportunity to approve the creation of, and for the President to appoint, a "Police Department Labor Negotiations Ad Hoc Committee."

6. ITEMS FOR COMMISSION APPROVAL

- a. AWARD OF CONTRACT, PROJECT NUMBER E10-21, RESIDENTIAL ACOUSTICAL TREATMENT PROGRAM MODULE 12.3 – A staff report is included in the agenda packet. Module 12.3 acoustically treats 31 single-family residences. Eight residences are located in Burbank, three are located in North Hollywood and 20 are located in Sun Valley.

At the October 20, 2010, meeting of the Legal, Government and Environmental Affairs Committee, the Committee voted 2–0 (1 absent) to recommend to the Authority that it award a contract for RATP Module 12.3 to NSA Construction Group, Inc., the low bidder, in the amount of \$757,000 plus authorize an approximate 5% contingency, not to exceed \$37,800, to permit Staff to approve any changes in scope that should arise during the course of construction.

7. ITEMS FOR COMMISSION INFORMATION

- a. GROUND TRANSPORTATION FORUM – No staff report is included in the agenda packet. Staff will brief the Commission on an upcoming Ground Transportation information meeting on November 4, 2010, from 3:00 p.m. to 7:00 p.m. in the Airport Skyroom. This meeting will provide ground transportation providers clarity regarding the Burbank-Glendale-Pasadena Airport Authority's ground transportation rules, regulations and curbside use policy. Current ground transportation providers include four door-to-door shuttle operators, seven hotel/motel courtesy vehicles, two off-airport parking operators, four off-airport rental car companies, three taxi cab companies, five other courtesy vehicle operators and an unknown number of PUC-regulated limousine companies that serve the Bob Hope Airport. This meeting will also provide an opportunity for ground transportation providers to express any concerns they have regarding the implementation of the Airport Authority's ground access policy.
- b. AIRLINE SCHEDULE ANALYSIS – Included in the agenda packet for noting and filing is a schedule analysis reflecting changes in service, fleet mix and scheduled operations for all airlines serving Bob Hope Airport and the effect of the changes in noise impact area.
- c. SEPTEMBER 2010 PASSENGER STATISTICS AND PRELIMINARY OCTOBER 2010 PARKING REVENUE – Airline passenger activity in September was down 1.4% from September 2009 at 360,538 versus 365,689. Year-to-date, the passenger count is down 2.8% at 3,343,113 versus 3,438,897. Cargo activity rose 4.8% for the month and is ahead 9.4% year-to-date. Airline aircraft operations for the year are 5.2% below last year, and the number of available seats in September declined 7% from 568,216 to 528,206. Overall aircraft operations year-to-date are up 4.1%. A report is included in the agenda packet.

Staff will also brief the Commission on the preliminary figures for October 2010 parking revenue.