



December 3, 2010

REGULAR MEETING CANCELLATION
AND
CALL AND NOTICE OF A SPECIAL MEETING
OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

The regular meeting of the Operations and Development Committee scheduled for Monday, December 6, 2010, at 8:30 a.m., in the Airport Skyroom of the Bob Hope Airport has been cancelled.

NOTICE is hereby given that a special meeting of the Operations and Development Committee will be held Monday, December 6, 2010, at 8:00 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, CA 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

SPECIAL MEETING
OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE

Airport Skyroom
Monday, December 6, 2010
8:00 A.M.

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

▼ ▼ ▼

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

A G E N D A

1. Public Comment
2. Approval of Minutes
 - a. November 15, 2010 **[See page 1]**
3. Contracts and Leases
 - a. Award of Contract, Project Number E10-28
Miscellaneous General Aviation Ramp Rehabilitation;
RMA Group Work Order Authorization
 - Staff Report Attached **[See Page 5]**

Staff seeks the Committee's recommendation to the Authority to award a construction contract in the amount of \$277,809 to Padilla Paving for the rehabilitation of asphalt in common use non-leasehold general aviation areas. Staff also seeks a Committee recommendation to authorize issuance of a work order to RMA Group in the not-to-exceed amount of \$10,000 for material testing and inspection services. Finally, Staff seeks approval of an approximate 10% contingency in the amount of \$29,000 to permit Staff to authorize any necessary changes in the scope of the project.

b. Regional Intermodal Transportation Center
Amendments to Various Purchase Orders and
Professional Services Agreements

- Staff Report Attached

[See page 9]

Staff seeks the Committee's recommendation to the Authority to authorize the Executive Director to execute changes to various purchase orders and work-order based professional services agreements to support the ongoing planning and design effort for the Regional Intermodal Transportation Center (RITC) at Bob Hope Airport.

- **Execute a no-cost work order with the program management team of gkkworks/STV (PM) to manage and implement a General Contractor prequalification process and to reduce the duration of the scope of services for the program management team beyond the completion of the RITC structure;**
- **Increase the existing contract with Langan Engineering and Environmental Services, Inc. (Langan) to perform a Phase II Environmental Site Assessment (ESA) by the amount of \$24,850, resulting in a total cost for the Phase II ESA of \$47,510;**
- **Engage Hennon and Associates to perform additional ground survey requested by the design team in support of the preparation of the RITC construction contract documents in the amount of \$37,555; and**
- **Increase the existing contract with Ninyo & Moore to provide a foundation design for the replacement parking structure to allow the use of spread foundations instead of piled foundations in the amount not-to-exceed \$10,000.**

4. Airport Public Parking Lot Rate Adjustments

- Staff Report Attached

[See Page 36]

Staff seeks a recommendation from the Operations and Development Committee for authorization from the Authority to adjust public parking lot rates by one dollar for all of the incremental and daily rates in all of the Bob Hope Airport parking lots, effective February 1, 2011. These rate adjustments are intended to offset the costs of the Authority's ongoing legal defense related to being named a potentially responsible party for the United States Environmental Protection Agency directed cleanup of groundwater in the eastern San Fernando Valley.

5. Items for Information

- a. October 2010 Passenger Statistics and Preliminary November 2010 Parking Revenue

No staff report is attached. Staff will discuss the October 2010 passenger statistics and the estimated November 2010 parking revenue with the Committee.

6. Other Contracts and Leases and Capital Projects

7. Closed Session

- a. Conference with Legal Counsel – Existing Litigation (California Government Code Section 54956.9(a))

- 1) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC047664)
- 2) Name of Case: La Barre, Allstate Insurance Co. v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC052254)
- 3) Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Lockheed Martin Corporation (Case No. CV012392)
- 4) Name of Case: Madriff Corporation, dba Delta Fire Protection & Equipment v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. BC443540)
- 5) Name of Case: Carey v. Burbank-Glendale-Pasadena Airport Authority (Case No. ADJ Unassigned (Worker's Compensation Appeals Board))
- 6) Name of Case: August v. City of Burbank et al. (Case No. EC054119)

- b. Conference with Legal Counsel – Anticipated Litigation

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): seven potential cases. One case: Keswick Street Vacation. One case: Noise Variance Application to Department of Transportation, Division of Aeronautics
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): two potential cases. Facts and Circumstances: Stephanian Claim; Environmental Protection Agency Second Interim Record of Decision for North Hollywood Operable Unit

c. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car;
Enterprise Rent-A-Car; Hertz Rent-A-Car; and National
Car Rental
Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Federal Express
Under Negotiation: Price and Terms of Payment
- 3) Property: B-6 Property
Authority Negotiator: Executive Director
Negotiating Parties: City of Burbank; City of Glendale; State of California
Under Negotiation: Price and Terms of Payment
- 4) Property: APN Number 2466-016-801
Authority Negotiator: Executive Director
Negotiating Parties: Union Pacific
Under Negotiation: Price and Terms of Payment
- 5) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Legacy Aviation, LLC
Under Negotiation: Price and Terms of Payment
- 6) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Ameriflight LLC
Under Negotiation: Price and Terms of Payment
- 7) Property: Hollyona Property
Authority Negotiator: Executive Director
Negotiating Parties: City of Burbank
Under Negotiation: Price and Terms of Payment
- 8) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: U. S. Department of Justice, General Services
Administration
Under Negotiation: Price and Terms of Payment
- 9) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Million Air Burbank LLC
Under Negotiation: Price and Terms of Payment

10) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Bob Hope Legacy
Under Negotiation: Price and Terms of Payment

d. Threat to Public Services or Facilities
(California Government Code Section 54957(a))

1) Consultation with Director of Public Safety

e. Public Employee Performance Evaluation
(California Government Code Section 54957(b))

1) Title: Executive Director

2) Title: Senior Deputy Executive Director

8. Adjournment