



May 21, 2010

CALL AND NOTICE OF A SPECIAL MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a special meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, May 24, 2010, at 9:00 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
Special Meeting of Monday, May 24, 2010
9:00 A.M.

NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.*
- *Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.*

Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. ITEMS FOR COMMISSION DISCUSSION
 - a. Bop Hope Legacy Terminal Displays
5. CONSENT CALENDAR
 - a. Committee Reports (For Note and File)
 - 1) Operations and Development Committee
 - (i) April 19, 2010

[No Staff Report]

[See page 1]

- 2) Finance and Administration Committee
 - (i) April 14, 2010 *[See page 6]*
 - (ii) April 19, 2010 *[See page 7]*
- 3) Legal, Government and Environmental Affairs Committee
 - (i) April 7, 2010 *[See page 9]*
 - (ii) April 21, 2010 *[See page 12]*
- b. Commission Minutes (For Approval)
 - 1) May 3, 2010 *[See page 15]*
- c. March 2010 Treasurer's Report *[See page 24]*
- 6. ITEMS FOR COMMISSION APPROVAL
 - a. Burbank Tournament of Roses Association Request for Permission to Use Airport Likeness on Rose Parade Float *[See page 42]*
 - b. Tower Banner Art Contest Proposed Additions *[See page 43]*
 - c. Continuing Emergency Preparedness Program Automated External Defibrillator Equipment *[See page 44]*
 - d. Consultant Selection for Program Management and Construction Management Services for the Regional Intermodal Transportation Center *[See page 46]*
 - e. Treasurer Selection *[No Staff Report]*
- 7. ITEMS FOR COMMISSION INFORMATION
 - a. March 2010 Passenger Statistics and April 2010 Parking Revenue *[See page 63]*
- 8. CLOSED SESSION
 - a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (California Government Code Section 54956.9(a))
 - 1) Name of Case: In the Matter of the Application Between Burbank-Glendale-Pasadena Airport Authority, Request for Variance, Before the Department of Transportation, Division of Aeronautics
 - 2) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC047664)

- 3) Name of Case: La Barre v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC052254)
- 4) Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Lockheed Martin Corporation (Case No. CV012392)

b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): nine potential cases. One case: Keswick Street Vacation. One case: Securitech contract. One case: Delta Fire contract.
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): five potential cases. Facts and Circumstances: Notice of Violation from South Coast Air Quality Management District (No. P 54104); Stephanian Claim; La Barre Claim; Honeywell Monitoring Well Request; Environmental Protection Agency Second Interim Record of Decision for North Hollywood Operable Unit

c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental
 Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Federal Express
 Under Negotiation: Price and Terms of Payment
- 3) Property: B-6 Property
 Authority Negotiator: Executive Director
 Negotiating Parties: City of Burbank; City of Glendale; State of California
 Under Negotiation: Price and Terms of Payment
- 4) Property: APN Number 2466-016-801
 Authority Negotiator: Executive Director
 Negotiating Parties: Union Pacific
 Under Negotiation: Price and Terms of Payment
- 5) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Legacy Aviation, LLC
 Under Negotiation: Price and Terms of Payment

- 6) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Alaska Airlines; American Airlines; JetBlue Airways;
 SkyWest Airlines; Southwest Airlines; US Airways
 Under Negotiation: Price and Terms of Payment
- 7) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Alliance Airport Advertising; AT&T; KABC; T-Mobile; Verizon
 Under Negotiation: Price and Terms of Payment
- 8) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Ameriflight LLC
 Under Negotiation: Price and Terms of Payment²
- 9) Property: Hollyona Property
 Authority Negotiator: Executive Director
 Negotiating Parties: City of Burbank
 Under Negotiation: Price and Terms of Payment

d. THREAT TO PUBLIC SERVICES OR FACILITIES
 (California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

e. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 (California Government Code Section 54957 (b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

f. CONFERENCE WITH LABOR NEGOTIATORS
 (California Government Code Section 54957.6)

- 1) Authority Representative: Assistant General counsel
 Unrepresented Employees: Executive Director; Senior Deputy Executive Director

9. ADJOURNMENT

COMMISSION NEWSLETTER

May 24, 2010

[Regarding agenda items]

4. ITEMS FOR COMMISSION DISCUSSION

- a. BOB HOPE LEGACY TERMINAL DISPLAYS – In March the Operations and Development Committee was given a presentation by Mr. Jack O'Neill, representing the Bob Hope Legacy, outlining concepts for potential placement of images of Mr. Hope in various locations of the Airport. At that time, the Committee invited the Hope Legacy to bring the presentation to the full Authority for its review and comment, and Linda Hope will be present to do so. Staff will also update the Commission on the signage program now underway by Caltrans to use the name "Bob Hope Airport" on freeway signs that guide traffic to the Airport.

5. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. COMMITTEE REPORTS – Approved minutes of the following committee meetings are included in the agenda packet for information: April 19, 2010, Operations and Development Committee; April 14, 2010, and April 19, 2010, Finance and Administration Committee; and April 7, 2010, and April 21, 2010, Legal, Government and Environmental Affairs Committee.
- b. COMMISSION MINUTES – MAY 3, 2010 – The draft minutes of this meeting are attached for Commission review and approval.
- c. MARCH 2010 TREASURER'S REPORT – The Treasurer's Report for March 2010 is included in the agenda packet. The Finance and Administration Committee reviewed the Treasurer's Report at its May 3, 2010, meeting and recommended that it be noted and filed by the Commission.

6. ITEMS FOR COMMISSION APPROVAL

- a. BURBANK TOURNAMENT OF ROSES ASSOCIATION REQUEST FOR PERMISSION TO USE AIRPORT LIKENESS ON ROSE PARADE FLOAT – A staff report is included in the agenda packet. On May 10, 2010, Staff received a request from the Burbank Tournament of Roses Association for permission to use a Bob Hope Airport likeness on the Association's 2011 Rose Parade float entry. Staff recommends approval of the request.
- b. TOWER BANNER ART CONTEST PROPOSED ADDITIONS – A staff report is included in the agenda packet. At its May 5, 2010, meeting the Legal, Government and Environmental Affairs Committee discussed the merits of expanding the Tower Banner Art Contest as well as authorizing the license fee for the contest to be raised from \$2,500 to \$3,000, beginning in the spring of 2011. The Committee voted (3-0) to recommend to the full Commission that it 1) authorize Staff to approach District 2

- of the Los Angeles Unified School District to introduce the program and explore conditions under which it might wish to participate; and 2) that it authorize the license fee for the Banner Art Contest to be raised from \$2,500 to \$3,000, beginning in the spring of 2011.
- c. **CONTINUING EMERGENCY PREPAREDNESS PROGRAM, AUTOMATED EXTERNAL DEFIBRILLATOR EQUIPMENT** – A staff report is included in the agenda packet. This item has been placed on the Authority’s agenda subject to review and recommendation by the Operations and Development Committee at its May 24, 2010, meeting immediately prior to the full Authority meeting. As part of the continuing efforts to increase the emergency preparedness of the Airport, Staff seeks the full Authority’s authorization to procure on a sole source-basis and install Automated External Defibrillator (“AED”) equipment in strategic public locations within the terminal complex public areas and the Authority’s public safety vehicles.
 - d. **CONSULTANT SELECTION FOR PROGRAM MANAGEMENT AND CONSTRUCTION MANAGEMENT SERVICES FOR THE REGIONAL INTERMODAL TRANSPORTATION CENTER** – A staff report is included in the agenda packet. At the May 3, 2010, meeting of the Operations and Development Committee, the Committee voted unanimously (3–0) to recommend to the full Commission approval to move forward and issue a Request for Proposals (“RFP”) to the four highest-ranked “short-listed” firms. This proposal will be fee based. After review Staff will bring back to the Commission a recommendation for award of a Professional Services Agreement to the firm with the best proposal.
 - e. **TREASURER SELECTION** – No staff report is attached. On May 12, 2010, Staff received notice from the City of Pasadena that on May 24, 2010, the Pasadena City Council will consider appointing City Council member Steve Madison to the Commission in place of President Streator effective June 1, 2010. If this replacement occurs, the Authority also will have a vacancy in the Treasurer office as of June 1. The Authority’s enabling joint powers agreement provides that a vacancy in the President office shall be filled at the next regular Commission meeting held after the vacancy occurs, which would be on June 7. However, the Commission can appoint a new Treasurer now, with the appointment being effective only in the event that President Streator is in fact replaced by City Council member Madison. Staff recommends that such an appointment be made in order to ensure that the Authority is able to continue processing checks without interruption.

7. ITEMS FOR COMMISSION INFORMATION

- a. **MARCH 2010 PASSENGER STATISTICS AND APRIL 2010 PARKING REVENUE** – There were 372,467 passengers in March of this year, down 3.0% from last year. The number of airline seats offered in March declined from 613,954 to 571,102, a decrease of 7.0% from 2009. The year-to-date total of 1,047,910 passengers is down 2.1% from a year ago. Cargo for the month of March rose 17.1% for the month with gains at both FedEx and United Parcel Service. Year-to-date cargo volume is running 16.6% ahead of the first quarter of 2009.

Public parking revenue for April 2010 of \$1,699,777 represents a 5.5% decline from April 2009 parking revenue of \$1,798,156 but is ahead of budget for the month by \$144,000, or 9.2%.