



May 21, 2010

CALL AND NOTICE OF A SPECIAL MEETING
OF THE FINANCE & ADMINISTRATION COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a special meeting of the Finance & Administration Committee will be held Monday, May 24, 2010, at 10:30 a.m. (or immediately following the conclusion of the special Airport Authority meeting) in the Burbank Room of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

SPECIAL MEETING
OF THE
FINANCE AND ADMINISTRATION COMMITTEE

Burbank Room
Monday, May 24, 2010
10:30 A.M. or Immediately Following
The Conclusion of the Special
Airport Authority Meeting

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Public Comment
2. Approval of Minutes
 - a. May 3, 2010 **[See page 1]**
3. Contracts and Leases
 - a. First Amendment to Non-Exclusive License Agreement, AT&T WI-FI Services
 - Staff Report Attached **[See Page 3]**

Due to the recent offering of complimentary Wi-Fi internet services at the Bob Hope Airport, AT&T, one of three current wireless service providers serving the Airport, seeks an Amendment to its current Non-Exclusive License Agreement which would allow for a reduction in licensed fees paid to the Airport Authority.

- b. Fifth Amendment to Non-Exclusive License Agreement, Los Angeles SMSA Limited Partnership, d/b/a Verizon Wireless, by Airtouch Cellular

- Staff Report Attached

[See Page 7]

Los Angeles SMSA Limited partnership, d/b/a Verizon Wireless, by Airtouch Cellular, its General Partner ("Verizon Wireless"), provides wireless broadband telecommunications systems to subscribers throughout the State of California and nationally. In March 2003 the Authority awarded a non-exclusive license to Verizon Wireless to install equipment at Bob Hope Airport which allows the traveling public to access their Verizon Wireless internet accounts while at the Airport without the need to physically connect their computers to a telephone line. Staff seeks a Finance and Administration Committee recommendation to the full Commission approving a fifth renewal term of three years to Verizon Wireless' license agreement. A copy of the proposed Amendment to the License Agreement is attached.

4. Items for Discussion

- a. FY 2010/2011 Budget Development

Staff will present the proposed full FY 2010/2011 Budget, including the Operations and Maintenance portion of the budget.

5. Other Contracts and Leases and Capital Projects

6. Pending Items

[See page 11]

Staff will discuss the attached list of pending Committee items with the Committee.

7. Closed Session

- a. Conference with Legal Counsel – Existing Litigation (California Government Code Section 54956.9(a))

- 1) Name of Case: In the Matter of the Application Between Burbank-Glendale-Pasadena Airport Authority, Request for Variance, Before the Department of Transportation, Division of Aeronautics
- 2) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC047664)
- 3) Name of Case: La Barre v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC052254)
- 4) Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Lockheed Martin Corporation (Case No. CV012392)

b. Conference with Legal Counsel – Anticipated Litigation

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): nine potential cases. One case: Keswick Street Vacation. One case: Securitech contract. One case: Delta Fire contract.
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): five potential cases. Facts and Circumstances: Notice of Violation from South Coast Air Quality Management District (No. P 54104); Stephanian Claim; La Barre Claim; Honeywell Monitoring Well Request; Environmental Protection Agency Second Interim Record of Decision for North Hollywood Operable Unit

c. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental
Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Federal Express
Under Negotiation: Price and Terms of Payment
- 3) Property: B-6 Property
Authority Negotiator: Executive Director
Negotiating Parties: City of Burbank; City of Glendale; State of California
Under Negotiation: Price and Terms of Payment
- 4) Property: APN Number 2466-016-801
Authority Negotiator: Executive Director
Negotiating Parties: Union Pacific
Under Negotiation: Price and Terms of Payment
- 5) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Legacy Aviation, LLC
Under Negotiation: Price and Terms of Payment
- 6) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Alaska Airlines; American Airlines; JetBlue Airways; SkyWest Airlines; Southwest Airlines; US Airways
Under Negotiation: Price and Terms of Payment

- 7) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Alliance Airport Advertising; AT&T; KABC; T-Mobile; Verizon
 Under Negotiation: Price and Terms of Payment
- 8) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Ameriflight LLC
 Under Negotiation: Price and Terms of Payment
- 9) Property: Hollyona Property
 Authority Negotiator: Executive Director
 Negotiating Parties: City of Burbank
 Under Negotiation: Price and Terms of Payment

d. Threat to Public Services or Facilities
 (California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

e. Public Employee Performance Evaluation
 (California Government Code Section 54957 (b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

8. Adjournment