



May 21, 2010

CALL AND NOTICE OF A SPECIAL MEETING
OF THE OPERATIONS & DEVELOPMENT COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a special meeting of the Operations & Development Committee will be held Monday, May 24, 2010, at 8:30 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, CA 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

SPECIAL MEETING
OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE

Burbank Room
Monday, May 24, 2010
8:30 A.M.

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Public Comment
2. Approval of Minutes
 - a. May 3, 2010 **[See page 1]**
3. Continuing Emergency Preparedness Program
Automated External Defibrillator Equipment
 - Staff Report Attached **[See Page 5]**

As part of the continuing efforts to increase the emergency preparedness of the Airport, Staff seeks the Operations and Development Committee's recommendation to the full Authority to procure on a sole-source basis and install Automated External Defibrillator equipment in strategic public locations within the terminal complex public areas and the Authority's public safety vehicles.

4. Consultant Award for Design of Aircraft Ramp Rehabilitation

- Staff Report Attached

[See Page 7]

Staff seeks a Committee recommendation to the Full Commission to award a Professional Services Agreement to RS&H in the amount of \$453,528 for engineering design services for the rehabilitation of the aircraft parking ramps and taxilanes at the passenger terminal. The proposed fee for these services is based on a Staff recommendation to implement "Option 2" of three options available that define the extent to which the existing asphalt pavement is replaced with asphalt and/or concrete pavement. Staff also seeks a Committee recommendation to the Commission for an approximate 10% (\$45,000) contingency for any required additional design effort for unexpected items that may be necessary.

5. Consultant Selection for Design Services for the Regional Intermodal Transportation Center

- Staff Report Attached

[See Page 10]

Staff has completed the first phase of the selection process for the procurement of design services for the construction of the Regional Intermodal Transportation Center. Staff has reviewed, interviewed and ranked all six proposals that were received and has created a "short list" of four firms for further consideration.

Staff seeks the Operations and Development Committee's concurrence to move forward and issue a Request for Proposals to the four highest-ranked "short-listed" firms. This proposal will be fee based. After review Staff will bring back to the Committee a recommendation to the Commission for award of a Professional Services Agreement to the firm with the best proposal.

6. Items for Information

- a. March 2010 Statistics and April 2010 Parking Revenue

No staff report is attached. Staff will discuss the March 2010 passenger statistics and the April 2010 parking revenue with the Committee.

7. Other Contracts and Leases and Capital Projects

8. Closed Session

a. Conference with Legal Counsel – Existing Litigation
(California Government Code Section 54956.9(a))

- 1) Name of Case: In the Matter of the Application Between Burbank-Glendale-Pasadena Airport Authority, Request for Variance, Before the Department of Transportation, Division of Aeronautics
- 2) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC047664)
- 3) Name of Case: La Barre v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC052254)
- 4) Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Lockheed Martin Corporation (Case No. CV012392)

b. Conference with Legal Counsel – Anticipated Litigation

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): nine potential cases. One case: Keswick Street Vacation. One case: Securitech contract. One case: Delta Fire contract.
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): five potential cases. Facts and Circumstances: Notice of Violation from South Coast Air Quality Management District (No. P 54104); Stephanian Claim; La Barre Claim; Honeywell Monitoring Well Request; Environmental Protection Agency Second Interim Record of Decision for North Hollywood Operable Unit

c. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental
Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Federal Express
Under Negotiation: Price and Terms of Payment
- 3) Property: B-6 Property
Authority Negotiator: Executive Director
Negotiating Parties: City of Burbank; City of Glendale; State of California
Under Negotiation: Price and Terms of Payment

- 4) Property: APN Number 2466-016-801
 Authority Negotiator: Executive Director
 Negotiating Parties: Union Pacific
 Under Negotiation: Price and Terms of Payment

- 5) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Legacy Aviation, LLC
 Under Negotiation: Price and Terms of Payment

- 6) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Alaska Airlines; American Airlines; JetBlue Airways;
 SkyWest Airlines; Southwest Airlines; US Airways
 Under Negotiation: Price and Terms of Payment

- 7) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Alliance Airport Advertising; AT&T; KABC; T-Mobile;
 Verizon
 Under Negotiation: Price and Terms of Payment

- 8) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Ameriflight LLC
 Under Negotiation: Price and Terms of Payment

- 9) Property: Hollyona Property
 Authority Negotiator: Executive Director
 Negotiating Parties: City of Burbank
 Under Negotiation: Price and Terms of Payment

d. Threat to Public Services or Facilities
 (California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

e. Public Employee Performance Evaluation
 (California Government Code Section 54957 (b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

9. Adjournment