



June 18, 2010

REGULAR MEETING CANCELLATION
AND
CALL AND NOTICE OF A SPECIAL MEETING
OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

The regular meeting of the Operations and Development Committee scheduled for Monday, June 21, 2010, at 8:30 a.m., in the Airport Skyroom of the Bob Hope Airport has been cancelled.

NOTICE is hereby given that a special meeting of the Operations and Development Committee will be held Monday, June 21, 2010, at 8:15 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, CA 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

SPECIAL MEETING
OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE

Airport Skyroom
Monday, June 21, 2010
8:15 A.M.

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Public Comment
2. Approval of Minutes
 - a. June 7, 2010 **[See page 1]**
3. Contracts and Leases
 - a. Contingency Increase Approval
Runway Guard Lights, Project Number E09-06
 - Staff Report Attached **[See Page 4]**

On July 6, 2009, the full Commission awarded a construction contract and associated additional services for a total of \$2,432,428 and also approved an approximate 5% aggregate contingency of \$100,000 for the Runway Guard Lights project.

Staff seeks an Operations and Development Committee recommendation to the Commission to increase the contingency from \$100,000 to \$146,000 to cover additional construction management and contractor costs incurred during the course of the project.

In anticipation of the Committee's consideration and recommendation, this item has been included on the full Authority's agenda for its June 21, 2010, meeting immediately following the Committee meeting.

b. Award of Contract for Runway Safety Area
Shoulder Rehabilitation, Project Number E09-21

- Staff Report Attached

[See Page 6]

Staff has solicited competitive bids to rehabilitate the existing asphalt pavement on runway safety areas of Runway 8-26 and Runway 15-33 at the terminal area. Staff seeks an Operations and Development Committee recommendation to the full Commission to (1) award a competitively bid contract to Sully-Miller Contracting Company in the amount of \$776,920; (2) authorize Staff to execute a work order in the non-to-exceed amount of \$25,000 to RMA Group to provide material testing and inspection services; (3) authorize Staff to execute a purchase order with Michael Perry to provide construction coordination services for a three-year term at an hourly rate of \$60 per hour (on this project Mr. Perry's effort would not exceed 300 hours and on other future capital project would not exceed 2,000 hours aggregate per year); and (4) authorize an approximate 10% aggregate contingency of \$78,000 to permit Staff to authorize required changes in scope that may occur during construction.

In anticipation of the Committee's consideration and recommendation, this item has been included on the full Authority's agenda for its June 21, 2010, meeting immediately following the Committee meeting.

c. Award of Contract, Project Number E10-01
Terminal B Carpet Replacement

- Staff Report Attached

[See Page 10]

Staff seeks an Operations and Development Committee recommendation to the full Authority to award a construction contract in the amount of \$215,825 to Floor Covering Unlimited, Inc., to replace the carpet in Terminal B. Staff also seeks approval of an approximate 10% contingency in the amount of \$21,500 to permit Staff to authorize any necessary changes in the scope of the project.

4. Items for Information

a. Restart of Shuttle Service to Bob Hope Airport from
Downtown Burbank Train Station

No staff report is attached. Staff will update the Committee on the reintroduction of van shuttle service to and from the Downtown Burbank Train Station and Bob Hope Airport.

b. 2010 ACI-NA Jump-Start Conference

No staff report is attached. Staff will brief the Committee on the results of attending the 2010 ACINA Jump-Start Conference.

5. Other Contracts and Leases and Capital Projects

6. Closed Session

a. Conference with Legal Counsel – Existing Litigation
(California Government Code Section 54956.9(a))

- 1) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al.
(Case No. EC047664)
- 2) Name of Case: La Barre, Allstate Insurance Co. v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC052254)
- 3) Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Lockheed Martin Corporation (Case No. CV012392)

b. Conference with Legal Counsel – Anticipated Litigation

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): five potential cases. One case: Keswick Street Vacation. One case: Delta Fire contract.
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): two potential cases. Facts and Circumstances: Stephanian Claim; Environmental Protection Agency Second Interim Record of Decision for North Hollywood Operable Unit

c. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental
Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Federal Express
Under Negotiation: Price and Terms of Payment
- 3) Property: B-6 Property
Authority Negotiator: Executive Director
Negotiating Parties: City of Burbank; City of Glendale; State of California
Under Negotiation: Price and Terms of Payment

- 4) Property: APN Number 2466-016-801
 Authority Negotiator: Executive Director
 Negotiating Parties: Union Pacific
 Under Negotiation: Price and Terms of Payment
- 5) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Legacy Aviation, LLC
 Under Negotiation: Price and Terms of Payment
- 6) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Ameriflight LLC
 Under Negotiation: Price and Terms of Payment
- 7) Property: Hollyona Property
 Authority Negotiator: Executive Director
 Negotiating Parties: City of Burbank
 Under Negotiation: Price and Terms of Payment

d. Threat to Public Services or Facilities
 (California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

e. Public Employee Performance Evaluation
 (California Government Code Section 54957 (b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

7. Adjournment