



June 4, 2010

CALL AND NOTICE OF A REGULAR MEETING  
OF THE OPERATIONS AND DEVELOPMENT COMMITTEE  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Operations and Development Committee will be held Monday, June 7, 2010, at 8:30 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, CA 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING  
OF THE  
OPERATIONS AND DEVELOPMENT COMMITTEE

Burbank Room  
Monday, June 7, 2010  
8:30 A.M.

***NOTE TO THE PUBLIC:*** Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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***In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.***

AGENDA

1. Public Comment
2. Approval of Minutes
  - a. May 24, 2010 **[See page 1]**
3. Consultant Selection for Construction Material Testing
  - Staff Report Attached **[See Page 8]**

***Staff has issued a combined Request for Qualifications/Request for Proposals ("RFQ/RFP") seeking qualified Construction Materials Testing Consultants. The selected consultant will assist the Burbank-Glendale-Pasadena Airport Authority in routine airfield and landside construction projects that are not funded using Federal Aviation Administration Airport Improvement Program ("AIP") grant funding since the selection process includes fee as a selection criteria. The current Agreement for Construction Material Testing expires on July 31, 2010. Staff received seven (7) proposals in response to the RFQ/RFP and has found RMA Group, the incumbent firm, to be the best qualified bidder.***

**Staff seeks an Operations and Development Committee (“Committee”) recommendation to the full Commission authorizing Staff to (i) execute a work order-based Professional Services Agreement with RMA Group for a time period not to exceed three (3) years; and (ii) establish a purchase order for small projects where the construction material testing would cost less than \$10,000 per project.**

4. Award of Change Order to Environmental Consultant for the Regional Intermodal Transportation Center Project

- Staff Report Attached

**[See page 12]**

**Staff seeks a Committee recommendation to the full Authority authorizing staff to issue a change order to Ricondo and Associates in the not-to-exceed time and materials amount of \$24,950 for the preparation of an Environmental Assessment in conformance with the National Environmental Policy Act (“NEPA”) for the proposed Bob Hope Airport Regional Intermodal Transportation Center project.**

**In the event the Committee approves Staff’s recommendation, this item will be included on the agenda for the full Authority’s consideration at its June 7, 2010, meeting immediately following the Committee meeting.**

5. Items for Information

- a. April 2010 Statistics and  
May 2010 Parking Revenue

**No staff report is attached. Staff will discuss the April 2010 passenger statistics and the May 2010 parking revenue with the Committee.**

6. Other Contracts and Leases and Capital Projects

7. Closed Session

- a. Conference with Legal Counsel – Existing Litigation  
(California Government Code Section 54956.9(a))
  - 1) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al.  
(Case No. EC047664)
  - 2) Name of Case: La Barre, Allstate Insurance Co. v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC052254)
  - 3) Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Lockheed Martin Corporation (Case No. CV012392)

b. Conference with Legal Counsel – Anticipated Litigation

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): seven potential cases. One case: Keswick Street Vacation. One case: Securitech contract. One case: Delta Fire contract.
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): four potential cases. Facts and Circumstances: Notice of Violation from South Coast Air Quality Management District (No. P 54104); Stephanian Claim; Honeywell Monitoring Well Request; Environmental Protection Agency Second Interim Record of Decision for North Hollywood Operable Unit

c. Conference with Real Property Negotiators  
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental  
Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Federal Express  
Under Negotiation: Price and Terms of Payment
- 3) Property: B-6 Property  
Authority Negotiator: Executive Director  
Negotiating Parties: City of Burbank; City of Glendale; State of California  
Under Negotiation: Price and Terms of Payment
- 4) Property: APN Number 2466-016-801  
Authority Negotiator: Executive Director  
Negotiating Parties: Union Pacific  
Under Negotiation: Price and Terms of Payment
- 5) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Legacy Aviation, LLC  
Under Negotiation: Price and Terms of Payment
- 6) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Alaska Airlines; American Airlines; JetBlue Airways; SkyWest Airlines; Southwest Airlines; US Airways  
Under Negotiation: Price and Terms of Payment

- 7) Property: Bob Hope Airport Leaseholds  
 Authority Negotiator: Executive Director  
 Negotiating Parties: Alliance Airport Advertising; AT&T; KABC; T-Mobile; Verizon  
 Under Negotiation: Price and Terms of Payment
- 8) Property: Bob Hope Airport Leaseholds  
 Authority Negotiator: Executive Director  
 Negotiating Parties: Ameriflight LLC  
 Under Negotiation: Price and Terms of Payment
- 9) Property: Hollyona Property  
 Authority Negotiator: Executive Director  
 Negotiating Parties: City of Burbank  
 Under Negotiation: Price and Terms of Payment

d. Threat to Public Services or Facilities  
 (California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

e. Public Employee Performance Evaluation  
 (California Government Code Section 54957 (b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

8. Adjournment