



July 16, 2010

REGULAR MEETING CANCELLATION  
AND  
CALL AND NOTICE OF A SPECIAL MEETING  
OF THE  
OPERATIONS AND DEVELOPMENT COMMITTEE  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

The regular meeting of the Operations and Development Committee scheduled for Monday, July 19, 2010, at 8:30 a.m., in the Airport Skyroom of the Bob Hope Airport has been cancelled.

NOTICE is hereby given that a special meeting of the Operations and Development Committee will be held Monday, July 19, 2010, at 8:00 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, CA 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority

SPECIAL MEETING  
OF THE  
OPERATIONS AND DEVELOPMENT COMMITTEE

Airport Skyroom  
Monday, July 19, 2010  
8:00 A.M.

***NOTE TO THE PUBLIC:*** Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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***In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.***

AGENDA

1. Public Comment
2. Approval of Minutes
  - a. July 6, 2010 **[See page 1]**
3. Contracts and Leases
  - a. Award of Professional Service Agreement for Program Management Services for the Bob Hope Airport Regional Intermodal Transportation Center
    - Staff Report Attached **[See Page 5]**

***Staff seeks a Committee recommendation to the Authority to award a work-order based Professional Services Agreement (PSA), attached as Exhibit 1, to gkkworks to provide Program Management Services for the construction of the Bob Hope Airport (Airport) Regional Intermodal Transportation Center (RITC) and associated facility development.***

**Further, Staff seeks a Committee recommendation to authorize the Executive Director to execute Work Order #1, attached as Exhibit 2, for this PSA in the time and materials amount not-to-exceed \$2,561,666 for Program Management services extending through July 2013.**

**Also, Staff seeks a Committee recommendation to authorize the Executive Director to amend the Langan Engineering and Environmental Services (Langan) contract and issue a change order in a time and materials amount not-to-exceed \$22,660 to perform Phase 2 Environmental Site Assessment for the land acquisition portion of the project.**

**Finally, Staff seeks a Committee recommendation to authorize the Executive Director to execute a Memorandum of Understanding (MOU) with the City of Burbank that would allow the City to provide solar panels for this project through an existing arrangement between the electric utilities from each of the tri-cities.**

- b. Award of Professional Services Agreement for Design Services for the Bob Hope Airport Regional Intermodal Transportation Center

- Staff Report Attached

**[See page 15]**

**Staff seeks a Committee recommendation to the Authority to award a Professional Services Agreement (PSA), attached as Exhibit 1, to Anil Verma Associates, Inc. to provide design services for the construction of the Bob Hope Airport (Airport) Regional Intermodal Transportation Center (RITC) and associated facility development and to authorize the Executive Director to execute Work Order #1, attached as Exhibit 2, in the amount of \$3,598,007 for design services for Design Packages A, B, C, D and E.**

4. Other Contracts and Leases and Capital Projects

5. Closed Session

- a. Conference with Legal Counsel – Existing Litigation (California Government Code Section 54956.9(a))
  - 1) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC047664)
  - 2) Name of Case: La Barre, Allstate Insurance Co. v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC052254)
  - 3) Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Lockheed Martin Corporation (Case No. CV012392)

b. Conference with Legal Counsel – Anticipated Litigation

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): five potential cases. One case: Keswick Street Vacation. One case: Delta Fire contract.
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): three potential cases. Facts and Circumstances: Stephanian Claim; Environmental Protection Agency Second Interim Record of Decision for North Hollywood Operable Unit

c. Conference with Real Property Negotiators  
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental  
Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Federal Express  
Under Negotiation: Price and Terms of Payment
- 3) Property: B-6 Property  
Authority Negotiator: Executive Director  
Negotiating Parties: City of Burbank; City of Glendale; State of California  
Under Negotiation: Price and Terms of Payment
- 4) Property: APN Number 2466-016-801  
Authority Negotiator: Executive Director  
Negotiating Parties: Union Pacific  
Under Negotiation: Price and Terms of Payment
- 5) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Legacy Aviation, LLC  
Under Negotiation: Price and Terms of Payment
- 6) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Ameriflight LLC  
Under Negotiation: Price and Terms of Payment
- 7) Property: Hollyona Property  
Authority Negotiator: Executive Director  
Negotiating Parties: City of Burbank  
Under Negotiation: Price and Terms of Payment

- 8) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: U. S. Department of Justice, General Services Administration  
Under Negotiation: Price and Terms of Payment
- 9) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Million Air Burbank LLC  
Under Negotiation: Price and Terms of Payment

d. Threat to Public Services or Facilities  
(California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

e. Public Employee Performance Evaluation  
(California Government Code Section 54957 (b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

6. Adjournment