



July 2, 2010

REGULAR MEETING CANCELLATION  
AND  
CALL AND NOTICE OF A SPECIAL MEETING  
OF THE  
OPERATIONS AND DEVELOPMENT COMMITTEE  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

The Airport Authority administrative offices will be closed on Monday, July 5, 2010, in observation of the Independence Day holiday. Therefore, the regular meeting of the Operations and Development Committee scheduled for Monday, July 5, 2010, at 8:30 a.m., in the Airport Skyroom of the Bob Hope Airport has been cancelled.

NOTICE is hereby given that a special meeting of the Operations and Development Committee will be held Tuesday, July 6, 2010, at 8:30 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, CA 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority

SPECIAL MEETING  
OF THE  
OPERATIONS AND DEVELOPMENT COMMITTEE

Airport Skyroom  
Tuesday, July 6, 2010  
8:30 A.M.

***NOTE TO THE PUBLIC:*** Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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***In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.***

AGENDA

1. Public Comment
2. Approval of Minutes
  - a. June 21, 2010 **[See page 1]**
3. Contracts and Leases
  - a. Twin Air Incorporated Helicopter Flight Instructor Operating Agreement
    - Staff Report Attached **[See Page 6]**

***Staff seeks an Operations and Development Committee recommendation to the Commission for approval of a month-to-month Helicopter Flight Instructor Operating Agreement with Twin Air Incorporated.***

***In anticipation of the Committee's consideration and recommendation, this item has been included on the full Authority's agenda for its July 6, 2010, meeting immediately following the Committee meeting.***

4. Modification of Airport Rules and Regulations

- Staff Report Attached

[See page 12]

**Staff seeks an Operations and Development Committee recommendation to the Commission approving Resolution 435 to modify the current administrative fine program for penalizing security-related violations by Bob Hope Airport tenants, concessionaires, contractors and consultants.**

**In anticipation of the Committee's consideration and recommendation, this item has been included on the Authority's agenda for its July 6, 2010, meeting immediately following the Committee meeting.**

5. Items for Discussion

- a. Curb Use Policy

**No staff report is attached. Staff will discuss with the Committee the Authority's curb use policy for commercial vehicles at Bob Hope Airport.**

6. Items for Information

- a. May 2010 Passenger Statistics and June 2010 Parking Revenue

**No staff report is attached. Staff will discuss the May 2010 passenger statistics and the June 2010 parking revenue with the Committee.**

7. Other Contracts and Leases and Capital Projects

8. Closed Session

- a. Conference with Legal Counsel – Existing Litigation (California Government Code Section 54956.9(a))

- 1) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC047664)
- 2) Name of Case: La Barre, Allstate Insurance Co. v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC052254)
- 3) Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Lockheed Martin Corporation (Case No. CV012392)

- b. Conference with Legal Counsel – Anticipated Litigation
  - 1) Initiation of Litigation (California Government Code Section 54956.9(c)): five potential cases. One case: Keswick Street Vacation. One case: Delta Fire contract.
  - 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): two potential cases. Facts and Circumstances: Stephanian Claim; Environmental Protection Agency Second Interim Record of Decision for North Hollywood Operable Unit
  
- c. Conference with Real Property Negotiators  
(California Government Code Section 54956.8)
  - 1) Property: Bob Hope Airport Leaseholds  
 Authority Negotiator: Executive Director  
 Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental  
 Under Negotiation: Price and Terms of Payment
  
  - 2) Property: Bob Hope Airport Leaseholds  
 Authority Negotiator: Executive Director  
 Negotiating Parties: Federal Express  
 Under Negotiation: Price and Terms of Payment
  
  - 3) Property: B-6 Property  
 Authority Negotiator: Executive Director  
 Negotiating Parties: City of Burbank; City of Glendale; State of California  
 Under Negotiation: Price and Terms of Payment
  
  - 4) Property: APN Number 2466-016-801  
 Authority Negotiator: Executive Director  
 Negotiating Parties: Union Pacific  
 Under Negotiation: Price and Terms of Payment
  
  - 5) Property: Bob Hope Airport Leaseholds  
 Authority Negotiator: Executive Director  
 Negotiating Parties: Legacy Aviation, LLC  
 Under Negotiation: Price and Terms of Payment
  
  - 6) Property: Bob Hope Airport Leaseholds  
 Authority Negotiator: Executive Director  
 Negotiating Parties: Ameriflight LLC  
 Under Negotiation: Price and Terms of Payment
  
  - 7) Property: Hollyona Property  
 Authority Negotiator: Executive Director  
 Negotiating Parties: City of Burbank  
 Under Negotiation: Price and Terms of Payment

- 8) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: U. S. Department of Justice, General Services Administration  
Under Negotiation: Price and Terms of Payment
- 9) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Million Air Burbank LLC  
Under Negotiation: Price and Terms of Payment

d. Threat to Public Services or Facilities  
(California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

e. Public Employee Performance Evaluation  
(California Government Code Section 54957 (b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

9. Adjournment