



September 3, 2010

REGULAR MEETING CANCELLATION
AND
CALL AND NOTICE OF A SPECIAL MEETING
OF THE
FINANCE AND ADMINISTRATION COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

The Airport Authority administrative offices will be closed on Monday, September 6, 2010, in observation of the Labor Day holiday. Therefore, the regular meeting of the Finance and Administration Committee scheduled for Monday, September 6, 2010, at 10:30 a.m. (or immediately following the conclusion of the special Airport Authority meeting) at Bob Hope Airport has been cancelled.

NOTICE is hereby given that a special meeting of the Finance and Administration Committee will be held Tuesday, September 7, 2010, at 10:30 a.m. (or immediately following the conclusion of the special Airport Authority meeting) in the Burbank Room of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

SPECIAL MEETING
OF THE
FINANCE AND ADMINISTRATION COMMITTEE

Burbank Room
Tuesday, September 7, 2010
10:30 A.M. or Immediately Following
The Conclusion of the Regular
Airport Authority Meeting

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Public Comment
2. Approval of Minutes
 - a. August 16, 2010 **[See page 1]**
3. Contracts and Leases
 - a. RITC Business Negotiating, Bond Financing and Insurance Administration Professional Service Contracts
 - Staff Report Attached **[See page 3]**

With the recent approval by the City of Burbank to move the Regional Intermodal Transportation Center (RITC) forward, Staff now requests that the Finance and Administration Committee recommend to the Authority that it authorize the Executive Director to: (i) execute Work Order No. 3 in the amount of \$161,512 to Copelan Consulting, LLC; (ii) execute Amendment No. 5 to Aon Risk Insurance Services West, Inc.; (iii) execute Notices to Proceed to three firms selected by Staff to provide the required professional services for the issuance of municipal

bonds, subject to the conditions precedent and terms outlined in the staff report, 1) Financial Feasibility Consultant, Ricondo & Associates, 2) Financial Advisor, Public Resources Advisory Group, and 3) Bond Counsel, Orrick, Herrington & Sutcliffe LLP; and (iv) designate Citigroup Global Markets as the Authority's Bond Underwriter to facilitate the issuance of municipal bonds to finance the development of the RITC.

4. Items for Information

- a. Enterprise Rent A Car Company Ground Lease Termination **[See page 21]**

No staff report is attached. Staff will brief the Committee on the decision by Enterprise Rent A Car Company to terminate the ground lease for the parking lot on North Kenwood Street.

5. Other Contracts and Leases and Capital Projects

6. Pending Items **[See page 22]**

Staff will discuss the attached list of pending Committee items with the Committee.

7. Closed Session

- a. Conference with Legal Counsel – Existing Litigation
(California Government Code Section 54956.9(a))

- 1) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC047664)
- 2) Name of Case: La Barre, Allstate Insurance Co. v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC052254)
- 3) Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Lockheed Martin Corporation (Case No. CV012392)
- 4) Madriff Corporation, dba Delta Fire Protection & Equipment v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. BC443540)

- b. Conference with Legal Counsel – Anticipated Litigation

- 1) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): three potential cases. Facts and Circumstances: Stephanian Claim; Environmental Protection Agency Second Interim Record of Decision for North Hollywood Operable Unit

c. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car;
Enterprise Rent-A-Car; Hertz Rent-A-Car; and National
Car Rental
Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Federal Express
Under Negotiation: Price and Terms of Payment
- 3) Property: B-6 Property
Authority Negotiator: Executive Director
Negotiating Parties: City of Burbank; City of Glendale; State of California
Under Negotiation: Price and Terms of Payment
- 4) Property: APN Number 2466-016-801
Authority Negotiator: Executive Director
Negotiating Parties: Union Pacific
Under Negotiation: Price and Terms of Payment
- 5) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Legacy Aviation, LLC
Under Negotiation: Price and Terms of Payment
- 6) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Ameriflight LLC
Under Negotiation: Price and Terms of Payment
- 7) Property: Hollyona Property
Authority Negotiator: Executive Director
Negotiating Parties: City of Burbank
Under Negotiation: Price and Terms of Payment
- 8) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: U. S. Department of Justice, General Services
Administration
Under Negotiation: Price and Terms of Payment
- 9) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Million Air Burbank LLC
Under Negotiation: Price and Terms of Payment

10) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Bob Hope Legacy
Under Negotiation: Price and Terms of Payment

d. Threat to Public Services or Facilities
(California Government Code Section 54957(a))

1) Consultation with Director of Public Safety

e. Public Employee Performance Evaluation
(California Government Code Section 54957 (b))

1) Title: Executive Director

2) Title: Senior Deputy Executive Director

8. Adjournment